



---

# VILLAGE OF KEY BISCAINE

---

*Village Council*

Joe I. Rasco, Mayor  
Oscar Sardinas, Vice Mayor  
Michael F. Bracken  
Franklin H. Caplan  
Edward London  
Nancy Stoner  
Fernando A. Vazquez

## REGULAR COUNCIL MEETING

TUESDAY, MARCH 18, 2025  
6:30 PM

**1. CALL TO ORDER/ROLL CALL OF MEMBERS**

**2. PLEDGE OF ALLEGIANCE**

**3. INVOCATION**

RABBI AVREMEL CAROLINE  
CHABAD OF KEY BISCAINE

**4. BRIEF COMMENTS BY COUNCIL**

**5. PUBLIC COMMENTS:**

If you would like to speak during public comments, please fill out a blue request form available at the Council Chamber entrance and submit it to the Village Clerk prior to the start of the meeting. When your name is called, please come forward to the podium and state your name and address. (If applicable, please state if you are a hired consultant or Village employee and/or engaged in lobbying activities and/or representing an organization.) Unless otherwise provided by Council, members of the public will have three (3) minutes to speak.

**6. AGENDA:**

APPROVAL/DEFERRALS/ADDITIONS/DELETIONS/SUBSTITUTIONS/WITHDRAWALS

**7. SPECIAL PRESENTATIONS:**

7.A. PRESENTATION OF A PROCLAMATION RECOGNIZING COLORECTAL

MISSION: TO PROVIDE A SAFE, QUALITY COMMUNITY ENVIRONMENT FOR ALL ISLANDERS THROUGH RESPONSIBLE GOVERNMENT.

March 18, 2025

[www.keybiscayne.fl.gov](http://www.keybiscayne.fl.gov)

**8. CONSENT AGENDA:**

(Consent agenda items are those which are routine, do not require discussion or explanation prior to Village Council action, or have already been discussed and/or explained and do not require further discussion or explanation. Items can be removed from the consent agenda by the request on an individual Councilmember for independent consideration provided such request is made during the approval/deferrals/additions/deletions/substitutions/withdrawals segment of the meeting, prior to the vote on the consent agenda.)

- 8.A. JANUARY 14, 2025 MINUTES  
(REGULAR COUNCIL MEETING)

TAB 2

- 8.B. FEBRUARY 11, 2025 MINUTES  
(REGULAR COUNCIL MEETING)

TAB 3

- 8.C. A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **URGING THE FLORIDA STATE LEGISLATURE TO ENACT LEGISLATION TO PROVIDE A PUBLIC RECORDS EXEMPTION FOR MUNICIPAL CLERKS AND EMPLOYEES WHO PERFORM MUNICIPAL ELECTIONS WORK OR HAVE ANY PART IN CODE ENFORCEMENT FUNCTIONS OF A CITY; PROVIDING FOR TRANSMITTAL; AND PROVIDING AN EFFECTIVE DATE.** (MAYOR RASCO)

RECOMMENDATION: APPROVAL

TAB 4

**9. ORDINANCES: (NOT LATER THAN 7:30 P.M.)**

- 9.A. AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **AMENDING ORDINANCE NO. 2024-10 TO CHANGE THE NAME OF THE UNIQUE ABILITIES ADVISORY BOARD TO THE DISABILITY ADVISORY BOARD;** PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE. (COUNCILMEMBER STONER)  
FIRST READING

RECOMMENDATION: APPROVAL

TAB 5

- 9.B. AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **CREATING THE ZONING ORDINANCE REVIEW COMMITTEE (ZORC); PROVIDING,**

**AMONG OTHER THINGS, FOR THE NUMBER AND QUALIFICATIONS OF BOARD MEMBERS, RULES OF PROCEDURE, AND THE DUTIES AND RESPONSIBILITIES OF THE BOARD; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLCITS; AND PROVIDING FOR AN EFFECTIVE DATE. (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)**  
FIRST READING

RECOMMENDATION: APPROVAL

TAB 6

- 9.C. **AN ORDINANCE OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, AMENDING CHAPTER 30, ZONING AND LAND DEVELOPMENT REGULATIONS, OF THE VILLAGE CODE OF ORDINANCES, BY AMENDING SECTION 30-191, "PROHIBITED SIGNS," AND SECTION 30-195, "NONRESIDENTIAL DISTRICT SIGNS," TO PERMIT MONUMENT SIGNS IN THE C-1 LOW INTENSITY COMMERCIAL DISTRICT AND THE INSTITUTIONAL DISTRICT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR CONFLICTS; AND PROVIDING FOR AN EFFECTIVE DATE. (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)**  
FIRST READING

RECOMMENDATION: APPROVAL

TAB 7

## **10. RESOLUTIONS:**

- 10.A. **A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING AN AMENDMENT TO FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) HAZARD MITIGATION GRANT PROGRAM (HMGP) GRANT AGREEMENT NO. 4486-103-R FOR TWO STORMWATER PUMP STATION BACK-UP GENERATORS; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. (PUBLIC WORKS DIRECTOR CHRISTOPHER MIRANDA)**

RECOMMENDATION: APPROVAL

TAB 8

- 10.B. **A CAPITAL PROJECT AUTHORIZING RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, APPROVING THE PURCHASE OF CARDIAC MONITORS AND RELATED EQUIPMENT FROM STRYKER SALES, LLC IN AN AMOUNT NOT TO EXCEED \$100,363.68; PROVIDING FOR AUTHORIZATION; DECLARING CERTAIN EQUIPMENT AS SURPLUS PROPERTY; AUTHORIZING THE SALE OR DISPOSITION OF SURPLUS PROPERTY; PROVIDING FOR IMPLEMENTATION; AND PROVIDING FOR AN EFFECTIVE DATE. (FIRE RESCUE CHIEF ERIC LANG)**

RECOMMENDATION: APPROVAL

TAB 9

- 10.C. A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **APPROVING AN AGREEMENT WITH THE KEY BISCAYNE COMMUNITY FOUNDATION, INC. TO ESTABLISH A FISCAL SPONSORSHIP FUND FOR COMMUNITY HISTORY, CULTURE AND ARTS, CIVIC ENGAGEMENT, ENVIRONMENTAL, RESILIENCE AND SUSTAINABILITY, PARKS, RECREATION AND PUBLIC-SPACES INITIATIVES**; PROVIDING FOR AUTHORIZATION; AND PROVIDING FOR AN EFFECTIVE DATE. (VILLAGE MANAGER)

RECOMMENDATION: APPROVAL

TAB 10

- 10.D. A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **APPROVING A VARIANCE REQUEST TO MEASURE BUILDING HEIGHT FROM BASE FLOOD ELEVATION PLUS THREE FEET FOR THE PROPERTY LOCATED AT 520 SOUTH MASHTA DRIVE WHERE BUILDING HEIGHT WOULD OTHERWISE BE MEASURED FROM BASE FLOOD ELEVATION PLUS ONE FOOT**; PROVIDING FOR FINDINGS; PROVIDING FOR RECORDING; AND PROVIDING FOR AN EFFECTIVE DATE. (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)

RECOMMENDATION: APPROVAL

TAB 11

- 10.E. A RESOLUTION OF THE VILLAGE COUNCIL OF THE VILLAGE OF KEY BISCAYNE, FLORIDA, **APPROVING A VARIANCE REQUEST TO ALLOW A REAR ZONE ELEVATION OF 11 FEET FOR THE PROPERTY LOCATED AT 520 SOUTH MASHTA DRIVE WHERE A MAXIMUM REAR ZONE ELEVATION OF 8.5 FEET WOULD OTHERWISE BE REQUIRED**; PROVIDING FOR FINDINGS; PROVIDING FOR CONDITIONS; PROVIDING FOR RECORDING; AND PROVIDING FOR AN EFFECTIVE DATE. (BUILDING, ZONING AND PLANNING DIRECTOR JEREMY CALLEROS GAUGER)

RECOMMENDATION: APPROVAL

TAB 12

## 11. REPORTS AND RECOMMENDATIONS:

### A. VILLAGE MANAGER: (NOT LATER THAN 8:00 P.M.)

#### MANAGER'S REPORT

MISSION: TO PROVIDE A SAFE, QUALITY COMMUNITY ENVIRONMENT FOR ALL ISLANDERS THROUGH RESPONSIBLE GOVERNMENT.

March 18, 2025

[www.keybiscayne.fl.gov](http://www.keybiscayne.fl.gov)

1. QUARTERLY BUDGET REPORT (CHIEF FINANCIAL OFFICER BENJAMIN NUSSBAUM)
2. POLICE ANNUAL REPORT (CHIEF OF POLICE FRANCIS J. SOUSA)
3. COMMUNITY GARDEN AND BUTTERFLY CIRCLE UPDATE (PARKS, RECREATION AND OPEN SPACES DIRECTOR TODD HOFFERBERTH)
4. COMMUNITY SAFETY UPDATE: VECHS II, SAFE SPORTS VETTING STATS & CODE OF CONDUCT (PARKS, RECREATION AND OPEN SPACES DIRECTOR TODD HOFFERBERTH)
5. ATHLETICS - BASEBALL SURVEY RESULTS (PARKS, RECREATION AND OPEN SPACES DIRECTOR TODD HOFFERBERTH)
6. SOLID WASTE & RECYCLING SURVEY NOTIFICATION (CHIEF FINANCIAL OFFICER BENJAMIN NUSSBAUM)
7. CAPITAL IMPROVEMENT PROGRAM FY25 MONTHLY REPORT (CIP AND GRANTS MANAGER COLLEEN DURFEE)

## **B. MAYOR AND COUNCILMEMBERS**

1. ART IN PUBLIC PLACES BOARD, UNIQUE ABILITIES ADVISORY BOARD, AND VILLAGE ATHLETICS ADVISORY BOARD APPOINTMENTS (MAYOR RASCO)
2. FOLLOW UP OF DISCUSSION ON POSSIBLE REVISIONS TO THE BUILDING CODE (COUNCILMEMBER STONER)
3. APPOINTMENT RECOMMENDATION FOR THE VIRGINIA KEY ADVISORY BOARD (MAYOR RASCO)
4. TRAFFIC - EVENT NOTIFICATIONS, COORDINATION, EMERGENCY EGRESS (COUNCILMEMBER STONER AND MAYOR RASCO)
5. FERNWOOD BUTTERFLY GARDEN (COUNCILMEMBER STONER)

## **C. VILLAGE ATTORNEY**

## **D. VILLAGE CLERK**

### **12. OTHER BUSINESS/GENERAL DISCUSSION**

### **13. SCHEDULE OF FUTURE MEETINGS/EVENTS:**

#### REGULAR COUNCIL MEETING

TUESDAY, APRIL 8, 2025, 6:30 P.M., COUNCIL CHAMBER

#### REGULAR COUNCIL MEETING

TUESDAY, MAY 13, 2025, 6:30 P.M., COUNCIL CHAMBER

#### REGULAR COUNCIL MEETING

TUESDAY, JUNE 10, 2025, 6:30 P.M., COUNCIL CHAMBER

### **14. ADJOURNMENT**

I. ANY PERSON WISHING TO ADDRESS THE VILLAGE COUNCIL ON AN ITEM ON THIS AGENDA IS ASKED TO REGISTER WITH THE VILLAGE CLERK PRIOR TO THAT ITEM BEING HEARD. PRIOR TO MAKING A STATEMENT, PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD.

II. IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT OF 1990, ALL PERSONS WHO ARE DISABLED AND WHO NEED SPECIAL ACCOMMODATIONS TO PARTICIPATE IN THIS PROCEEDING BECAUSE OF THAT DISABILITY SHOULD CONTACT THE OFFICE OF THE VILLAGE CLERK, 88 WEST MCINTYRE STREET, KEY BISCAYNE, FLORIDA 33149, TELEPHONE NUMBER (305) 365-5506, NOT LATER THAN TWO BUSINESS DAYS PRIOR TO SUCH PROCEEDINGS.

III. IF A PERSON DECIDES TO APPEAL ANY DECISION MADE BY THE VILLAGE COUNCIL WITH RESPECT TO ANY MATTER CONSIDERED AT A MEETING OR HEARING, THAT PERSON WILL NEED A RECORD OF THE PROCEEDINGS AND, FOR SUCH PURPOSE, MAY NEED TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDINGS IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED (F.S.286.0105).

IV. IN ACCORDANCE WITH VILLAGE CODE SECTION 2-161, ADOPTING SECTION 2-11.1(s) OF THE MIAMI-DADE COUNTY CODE, ANY PERSON ENGAGING IN LOBBYING ACTIVITIES, AS DEFINED THEREIN, MUST REGISTER AT THE VILLAGE CLERK'S OFFICE BEFORE ADDRESSING THE COUNCIL ON THE ABOVE MATTERS OR ENGAGING IN LOBBYING ACTIVITIES.

**THE ABOVE MEETINGS ARE HELD IN THE COUNCIL CHAMBER, 560 CRANDON BOULEVARD AND ARE SUBJECT TO CHANGE. ZONING MEETINGS AND SPECIAL COUNCIL MEETINGS WILL BE SCHEDULED ON AN AS NEEDED BASIS. PLEASE VISIT [www.keybiscayne.fl.gov](http://www.keybiscayne.fl.gov) TO VIEW THE MEETING SCHEDULE.**